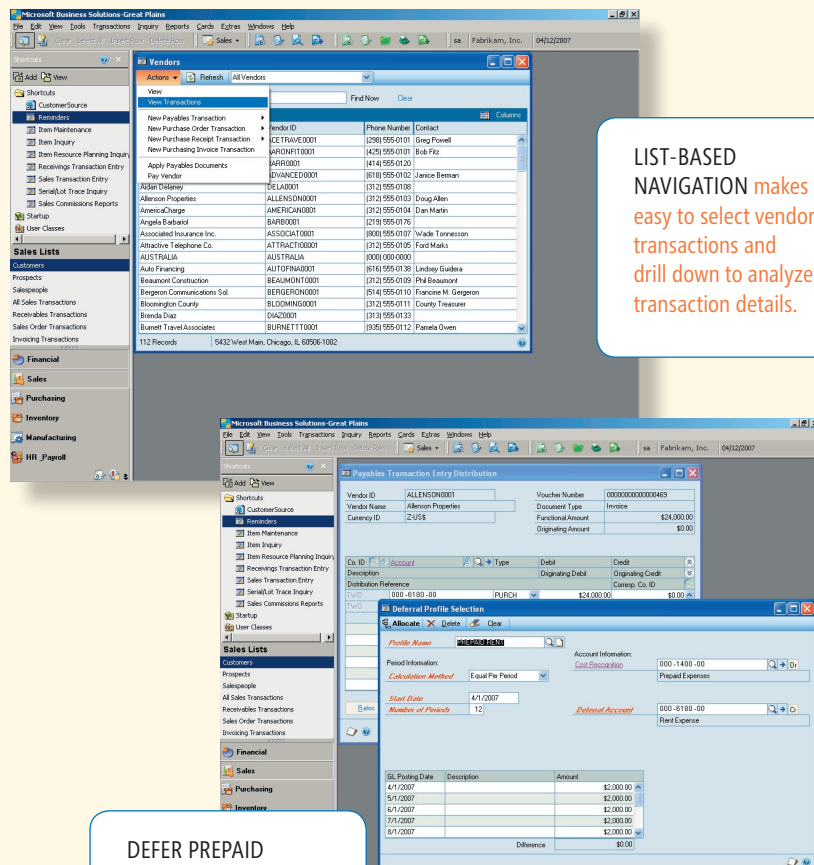


## Payables Management

Improve your control over expenses with up-to-the-minute information about your payables, easy management of your vendors, and effort-saving automation of many routine or complex tasks that provides a great return on investment.



LIST-BASED NAVIGATION makes it easy to select vendor transactions and drill down to analyze transaction details.

DEFER PREPAID EXPENSES by creating deferral profiles or templates that can be used during transaction entry.

BENEFITS

### Improve control over your Payables

Manage your expenses more effectively with comprehensive vendor information, payment scheduling and tracking, and up-to-the-minute answers to your current cash flow status.

### Manage your vendors effectively

Save time and improve efficiency by streamlining vendor information for instant recall of billing, payment discounts, and other information any time you need it.

### Enhance your productivity

Reduce your overhead costs and empower your employees with automated payment vouchers and scheduling, customized documents, and intuitive transaction entry.

### Keep vital information at your fingertips

Find the information you need to make better business decisions with easy-to-use inquiry tools and windows, along with a comprehensive suite of reports enabling you to accurately analyze your accounts payable activities.

### Simplify expense allocation

Simplify the task of deferring payments or costs over multiple periods with automatically managed calculations and journal entries customized to fit your business needs.

AVAILABLE WITH:



GREAT PLAINS



GREAT PLAINS STANDARD

## Payables Management

**Microsoft**  
Business  
Solutions

### FEATURES OVERVIEW

Immediate Information	Find answers instantly to accounts payable and vendor activity questions with views of un-posted, posted, and historical transactions, plus complete vendor, credit, payment, and other information.
Extensive Drill-Down	Cross-module drill-down capabilities give you the ability to locate the exact details you need.
Comprehensive Vendor Information	Streamline your vendor information with vendor categories for consistent record maintenance and comprehensive data, including addresses, shipping methods, default purchase accounts, and user-defined information.
Installment Management	Automate your vendor installment payments by creating schedules, calculating interest, amortizing amounts, and forecasting the impact of variable interest rates, payment amounts, and installment changes.
Expenditure Control	Manage expenditures with full control over check runs and tracking of after-the-fact payments that use manual check entries, credit cards, or cash for transactions.
Control Account Management	Manage your payables control accounts by reporting segments, such as cost center, division, department, program or fund, and display a breakdown by segment values of your central control payables account. Eliminate the need to manually reconcile reporting segments and get a true account of amounts owing by segment value.
Automatic Posting	Automate posting for each vendor to designated General Ledger accounts for recurring transactions, or streamline distribution for vendors without specified purchase accounts.
Complete Payables Reporting	Create a comprehensive suite of payable reports that can be sorted by calendar or fiscal year with on-screen display and search, or combine with Microsoft® Business Solutions–Great Plains® applications such as Report Writer or Crystal Reports® for greater reporting flexibility.